

JOE WARDY
MAYOR



CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN F. COOK
DISTRICT NO. 4

DANIEL S. POWER
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY W. COBOS
DISTRICT NO. 8

**SPECIAL CITY COUNCIL MEETING
COUNCIL CHAMBERS
MAY 24, 2004
3:00 P.M.**

The City Council met at the above place and date at approximately 3:06 p.m. Mayor Joe Wardy present and presiding and the following Council Members answered roll call: Susan Austin, Robert A. Cushing, Jr., John F. Cook, and Vivian Rojas. Absent: Daniel S. Power. Late arrivals: Jose Alexandro Lozano at 3:07 p.m., Paul J. Escobar at 3:08 p.m., and Anthony W. Cobos at 3:12 p.m.

AGENDA

1. Discussion And Action on Recommendations from the Community Advisory Panel for the City Manager Hiring Process:
 - a. Update on Community Advisory Panel activity.
 - b. Allow Semi-finalist Interviews to proceed prior to completion of background checks.
 - c. Adjust the calendar to allow for semi-finalist interviews and finalist interviews to be advanced by one week.

1. Discussion And Action on Recommendations from the Community Advisory Panel for the City Manager Hiring Process:
 - a. Update on Community Advisory Panel activity.

Mr. Rick Armendariz, Intergovernmental Affairs Officer, and Mr. Adrian Ocegueda, Executive Assistant to the Mayor, distributed the revised Proposed Timeline for City Manager Hire, as revised by the Community Advisory Panel for the City Manager Hiring Process.

Mr. Tripper Goodman, Chairman of Community Advisory Panel for the City Manager Hiring Process, explained the revisions and added that the Panel had set a goal that all matters be settled by August, 2004.

Representative Cook responded that he had no problem with the Panel's revisions and requested that the dates of July 28 & 29 for the semifinalist interviews be revised to July 21 & 22.

Representative Austin explained the scheduling difficulty presented by the revisions and questioned Mr. Ocegueda regarding the brochure text relating to the dates identified for the semifinalist interviews. She stressed that Council needed to select a week for interviews and stick to it.

Mr. Ocegueda asked the Council to determine the length of time to reserve for each candidate's interview and explained that he and Mr. Armendariz would be meeting with OMB personnel to schedule those interview times around the FY05 Budget Hearings.

Mayor Joe Wardy suggested scheduling two hours per candidate.

.....

1. Discussion And Action on Recommendations from the Community Advisory Panel for the City Manager Hiring Process:

- b. Allow Semi-finalist Interviews to proceed prior to completion of background checks.
- c. Adjust the calendar to allow for semi-finalist interviews and finalist interviews to be advanced by one week.

Mr. Tripper Goodman, Chairman of Community Advisory Panel for the City Manager Hiring Process, gave an update on the Panel's activities:

- Compiling a list of questions for the candidates and allotting 1 to 1½ hours per candidate for interviewing
- Arranging itineraries for community group meetings

Mr. Ocegueda explained that the brochure noted the later part of July as the dates the semifinalist interviews would be conducted.

Representative Austin asked questions of Mr. Ocegueda regarding The Mercer Group and added that she had not seen any of The Mercer Group's work product. She questioned when The Mercer Group would be giving a presentation before Council and reiterated that she wanted assurances that The Mercer Group was pushing the City Manager job announcement and recruitment in the city manager world.

Mayor Wardy directed Mr. Ocegueda to instruct The Mercer Group to send a letter by Friday, May 28th, updating the Council on recruitment activities.

Representative Austin questioned whether or not Representative Power would be available on the new dates.

Ms. Richarda Duffy Momsen, City Clerk, noted for the record, that Representative Power requested to be excused from this meeting today. Representative Power's Administrative Assistant, Terry Villanueva, commented that she thought Representative Power would be in town on the new dates.

Motion made by Representative Austin, seconded by Representative Cushing and unanimously carried to revise the Proposed Timeline for City Manager to set:

- July 21st & July 22nd Semifinalist Interviews
- July 23 Selection of 2-3 Finalists
- August 2nd – 11th Finalist Interviews

AYES: Representatives Austin, Cushing, Lozano, Cook, Escobar, Rojas and Cobos

NOT PRESENT: Representative Power

Representative Austin requested that August 13th, or the dates of August 12th through August 20th, be set as the selection dates for the City Manager position.

Motion made by Representative Austin, seconded by Representative Cushing and unanimously carried to revise the Proposed Timeline for City Manager Hire as follows:

- August 13th through 20th as the date for the City Manager selection

AYES: Representatives Austin, Cushing, Lozano, Cook, Escobar, Rojas and Cobos

NOT PRESENT: Representative Power

.....
Motion made by Representative Cook, seconded by Representative Cushing and unanimously carried to adjourn this meeting at 3:36 p.m.
.....

APPROVED AS TO CONTENT:



Richarda Duffy Momsen, City Clerk

